

START DATE:

.....

(for office use only)

STUDENT REGISTRATION DOCUMENT

The Academy needs details of those persons who have parental responsibility. When the child lives with someone other than his or her parent(s) the Academy will require the details of those persons who have parental responsibility.

The information that is requested in this document is stored in our Management Information System and as such is subject to the GDPR legislation in the Data Protection Act 2018. The information you provide here is only accessed by those with a legal right to see it. You have the right to examine, at any time, information about you or your child. You have a right to correct any information you feel is wrong or misleading. You can contact the Student Services department to examine the information held. For more information on how we use this data please refer to the 'Privacy Policy' on our website.

Surname of Student:	Forename of Student:
Date of Birth:	Sex assigned at birth (m or f):
Year Group:	Mentor group:
Address:	Home telephone number:
	Work telephone:
	Mobile:
Postcode:	
Sibling in school: YES/NO	Email address:

Name & Telephone number of previous school:

Title	Name of persons with whom the child lives	Relationship to child	Parental Responsibility YES/NO	Home telephone Number	Mobile telephone number

Name of others with parental responsibility	Relationship to child	Address	Telephone numbers

Emergency Contacts: These are very important to us. If your child becomes ill during the day, we need to be able to contact you or someone acting for you who will be able to collect your child or give permission to go home if necessary. We will always contact those with parental responsibility in the first instance.

Was your child adopted from care?	YES or NO
--	-----------

If you answered yes, would you be willing to supply us with the documentary evidence?	YES or NO
---	-----------

This information could affect the funding the Academy receives from Government

Ethnically Based Statistics: We are required to collect ethnically based data which is becoming increasingly recognised as a means of identifying needs and thus ensuring fair and equal treatment for all. The information you are asked to give below is for educational purposes and will only be used to enhance the provision for all students at the Academy.

Ethnic origins of child please tick		Language spoken at home please tick		Religion of child please tick
African Asian	Indian - Gujarati	Bengali	Portuguese	Christian
Bangladesh	Indian - Punjabi	Cantonese	Punjabi	Hindu
Black African	Other Indian	English	Spanish	Jewish
Black British	Pakistan	Greek	Turkish	Muslim
Black Caribbean	Travellers	Gujarati	Urdu	Sikh
Black Other	Vietnamese	Hindi	Italian	Buddhist
Chinese	White British	Pashtu		No Religion
Other (please specify)		Other (please specify)		Other (please specify)

Please list any days absence required for religious observance:

Widening Participation (WP): As part of our WP programme it is essential for us to gather information about the educational history of our student's parents and carers. This information will be held in the strictest confidence.

Did either or both parent(s)/carer(s) attend University in the UK?	YES/NO
--	--------

Signature of Parent/Carer:		Date:
Name of Parent/carers: (Block capitals)		
Young Carer: Does your child have any Carer responsibilities. If yes, please add details below.	YES/NO	

Any other information you feel we should know about:

.....

.....

.....

.....